

# Pre-K and Kindergarten Registration Information

## 2024-2025

# Pre-K and Kindergarten Registration Enrollment Dates

**Pre-K Registrations: February 1, 2024 - April 12, 2024\***

**\*Pre-K Registrations** will not be accepted after April 12, 2024

**Kindergarten Registrations: February 1, 2024 - March 29, 2024\***

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*\*While K registrations are accepted at any time after February 1, for budgeting and screening purposes it is crucial to have accurate numbers as early in the spring as possible.*

# Pre-K and Kindergarten Eligibility Requirements

**Pre-K Children** are eligible if they turn 4 years old on or before October 15 in the year of the application.

**Kindergarten Children** are eligible if they turn 5 on or before October 15 in the year of the application.

# Begin Registration - Important Information!

If you have or had children currently enrolled in our district, you will **have a ParentVUE Account**. Online Registrations are started within the ParentVUE Account. If you are unsure of what you set up as your username and password, please click on forgot password and it will send you an email with your username and a link to reset your password. If you still cannot get in, please [Submit a Tech Ticket \(techhelp.bonnyeagle.org\)](https://techhelp.bonnyeagle.org).

If you have never had children in our district, you will need to **Create a New Account** to start the Online Registration Process. Click here to begin: [Create a New Account](#)

# Required Documents

**Required Documents:** Gather your documents to upload during the registration process or email them to registrar@bonnyeagle.org

- **Birth Certificate**
- **Immunization Records** - All Maine Children are required to have the following immunizations:  
[Maine Required Immunizations](#)
- **Parent Photo ID** (State ID, Driver's License, or Passport) **PLEASE DO NOT EMAIL OR UPLOAD YOUR PHOTO ID, we will need to see this during the meeting.**
- **Proof of Residency** - any two proofs from the following will be accepted:

Utility Bill, Mortgage Agreement, Lease, Insurance Policy, Insurance ID Card, Tax Bill, Voter Registration Form, Paycheck Stub, Maine Vehicle Registration, Maine Driver's License with physical address, Court Issued Custody Paperwork (only if applicable)

# Selecting your School Location

**School Location** You will need to select the school that is located in the town in which you reside.

**Pre-K Program Locations and Classrooms:**

**Edna Libby**, 45 Fort Hill Rd, Standish ME - (2 pre-k classrooms with 16 students per class)

**Buxton Center Elementary**, 912 Long Plains Rd, Buxton ME - (2 Pre-K classrooms with 16 students per class)

**Hollis Elementary**, 554 River Rd, Hollis ME - (1 Pre-K Classroom of 16 students)

**HBE Elementary**, 908 Cape Rd, Limington ME (1 Pre-K Classroom of 16 students)

**School Start and End Times:** 8:45-2:45 (some schools may have a five minute difference)

**Pre-K Program Days:** Monday - Friday

# Next Step to Finalize your Registration

It is very important to schedule an in person or google meet with the Registrar to finalize your child(s) registration. Here is the link to the registrar's calendar, please select an available date and time that works best for you. [BOOK YOUR APPOINTMENT](#)

This meeting will only last about 10-15 minutes. During the meeting, a review of the registration will be conducted. An internal review that marks off all of the required documents that have been received will also be completed at that time. If you were unable to upload your documents during the registration process, please email them to [registrar@bonnyeagle.org](mailto:registrar@bonnyeagle.org) prior to your scheduled meeting time.

**After the Google Meet or in-person meeting: PRE-K Student Enrollments will stay PENDING until the selection process has been completed.**

Once we have completed our google meet and finalized the registration process, please contact the school directly with any questions you might have.

**Buxton Center Elementary - 929-3836**

**Edna Libby Elementary - 642 - 2500**

**HB Emery Elementary - 637-2056**

**Hollis Center Elementary - 929-3838**

**Steep Falls Elementary - 675-3321**

# Pre-K Selection Process

**Selection Process** Students are screened and parents fill out a questionnaire. The schools use that information to select a class that is representative of the school population. Our goal is to select a diverse group of students with a mix of skills and strengths. We do not take the “bottom 16” or the “top 16” and we do not use a lottery system. A waiting list will be maintained for families whose children are not selected but would like to be considered if a spot opens up.

**Notification of Selection** The school will contact the parent/guardian letting them know. Then, once the school informs the registrar’s office, the pending enrollment will be processed and an enrollment accepted email will be sent.



# Transportation

When completing the online registration, transportation will be using your home address as the pick-up and drop off location.

If the pick-up and drop-off location is different, and you missed updating it during the online registration process, please be sure to complete it here: [Transportation Change Form \(https://forms.gle/qjKR5w6csJG3T63d7\)](https://forms.gle/qjKR5w6csJG3T63d7).

# Screening Dates

The school you registered your child at will contact you directly with a screening date and time.

## Pre-K Screening Dates

Buxton Center Elementary - Friday, May 3  
Edna Libby Elementary - Friday, April 26  
H.B. Emery Jr. Memorial - Friday, May 3  
Hollis School - Monday, May 20

## Kindergarten Screening Dates

Buxton Center Elementary - Friday, May 24  
Edna Libby Elementary - Monday, April 29  
H. B. Emery Jr. Memorial - Tuesday, May 28  
Hollis School - Wednesday, May 22  
Steep Falls Elementary - Thursday, May 30

# Registration Office

The Registration Office is located at 290B Parker Farm Rd  
Buxton, ME 04093

Robyn Wells, MSAD6 Registrar

**Phone: 207-929-2326 Fax: 207-560-3450**

**Email: [registrar@bonnyeagle.org](mailto:registrar@bonnyeagle.org)**